2023 Fall Product Program
Service Unit
Program Presentation Outline

This outline is to be used when presenting reminders to troops that have already completed the mandatory troop training and are receiving their materials for the 2023 Fall Product Program.

<u>Important Dates of Program</u> (full schedule on page 3 of troop manual)
- Program Dates—September 20 – October 23
- Troop Size Requirements met (see page 11 of troop manual) relating to Product Program – October 23
- Deadline for parents to enter in person orders and rewards into M2OS – Saturday, October 21 at 11:59pm
- Deadline for troops to enter in person orders and rewards – Monday, October 23 at 11:59 p.m.
- Delivery – November 9-11 **Give exact date for your SU is confirmed.*
- Bank Sweep – November 3

<u>Financial Information</u>
- Returning troops must review and new troops must enter banking information in M2OS by October 23
- Each parent needs to complete the Product Program Permission/Financial Responsibility Form.
- NSF Check notification Deadline – December 8

<u>Reminders of Fall Product Program</u>
- M2OS is the all-in-one program management software.
- Troop Fall Product Chairs and Girl Scouts can create their own M2 Avatar! If earned this avatar will be used on personalized patches.
- All participating Girl Scouts must be registered members for the 2023-2024 membership year. A troop must also have 2 registered and trained volunteers and meet the minimum size requirement of 5 Girl Scouts for Daisy, Brownie, Junior troops and 3 Girl Scouts for Cadette, Senior, Ambassador troops (see page 11 of troop manual).
- Use the Troop Manual when looking for answers to questions. All GSNI Fall Product Program resources can be found at www.girlscoutsni.org/fallproductprogram and Rallyhood.
- **Base troop proceeds are 17%!** Earning this base of 17% of total sales creates valuable troop proceeds to fund troop activities early in the membership year.
- ***No convenience fee for Girl Delivery online orders!*** Customers can order online the same nut and chocolate items listed on the paper order card without paying shipping costs or any additional service fees!
- Troop participation is a required element of the GSNI Honor Troop Program and required to conduct any additional money-earning activities (see page 11 of troop manual).
- **Troops participating in the Fall Product Program help their Service Unit (SU) receive <u>extra money</u> for activities or help off-set the cost for SU program events/day camps!** *(See calculation description below.)*

<u>M2OS</u>
- M2OS will open Wednesday, September 20. Launch emails go out to registered Girl Scouts/parents.
- Troop Fall Product Chairs must queue the Parent Adult Email Campaign (PAEC) for Girl Scout launch emails to be sent a day early on September 19. Queuing the PAEC is also a requirement for the Troop Fall Product Chair to receive a personalized Avatar patch.
- Trained troop volunteers will receive their launch email on Tuesday, September 12. Troop Fall Product Chairs with Girl Scouts must initially login to the M2OS admin site and Girl Scout site separately, but once this is completed volunteers will be able to toggle between the two sites to access everything for the troop and own Girl Scout(s).
- Once the Troop Fall Product Chair logs into M2OS, it is very important that he/she checks to be sure all Girl Scouts in the troop are listed. If a Girl Scout is missing, please contact customercare@girlscoutsni.org or call 844-476-4463.
- Parents with Girl Scouts can enter off-line/in-person (paper order card) sales on their own into M2OS. Parents will only have access to add and edit orders until 11:59 p.m. on Saturday, October 21. NOTE: All money is due to Troop Fall Product Chair at the time of entering orders. Troops should not enter orders without payment.
- After parent deadline only troop leaders can make edits by the deadline of 11:59 p.m. on Monday, October 23.

<u>Service Unit Goal Rewards</u>
If our service unit reaches our goal of $_____the service unit will receive bonus funds of 1% of total sales for the service unit. To reach this goal we need _____ girls to sell an average of $_____ each.