

GSNI Cookie Chat for Volunteers—1/31/2024

GSNI Product Program Team will be sending weekly Cookie Chats with reminders, tips, and resources to assist volunteers with their journey through the 2024 Cookie Program. The Cookie Chats will also be posted on our [website](#) and [Rallyhood](#).

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Initial Order deliveries are scheduled for February 1-6. Each Service Unit has an assigned date and time. Your Service Unit Cookie Coordinator should be contacting all troops in the service unit with details. Once cookies are received, sort by Girl Scout. We suggest sorting everything before distributing to catch any potential errors. Count off the packages with each Girl Scout/parent when picking up and use a receipt of some kind for parents to sign-off. For a report of what each Girl Scout receives, we suggest one of these options.

- Print blank bubble sheets (available on the Reports tab) and fill in packages from the total line for each Girl Scout from the Initial Order tab.
- Use your receipt booklet, and on a separate receipt for each Girl Scout fill in the packages from the total line for each Girl Scout from the Initial Order tab.
- OR go to the Reports tab and under GOT Reports, click View by Girl Order Tab HTML. From the view page you can print. It will print a separate sheet for each Girl Scout. On that report, use the Init. Order ***Locked*** line to determine what is to be distributed for each Girl Scout.

Please remind parents to check Digital Cookie every couple days for new orders to approve. The parent notification emails for new Digital Cookie girl delivery orders are not being sent automatically by Digital Cookie. Reminder, parents have 5 days to approve a new Digital Cookie girl delivery order or the order will change to the customer's second choice which is usually cancel.

Troops may enter Cookie Cupboard orders in eBudde now. A cookie cupboard is where troops can receive more cookies for additional Girl Scout orders and cookie booths. Review [Cookie Cupboards, Guidelines and Policies](#) for a list of all [council](#) and volunteer cookie cupboards along with eBudde instructions on how to place an order and cupboard guidelines. This list is NOT posted on the website but is available on [Rallyhood](#) in the Files section.

As troops continue through the next phase of the Cookie Program, **all recording of additional packages sold and payments received from Girl Scouts is completed on the Girl Orders tab.** Please review pages 10-15 of the [eBudde Troop Manual](#) for instructions. As Girl Scouts continue to receive additional Digital Cookie girl delivery orders after Initial Orders, it is critical Troop Cookie Chairs follow the appropriate steps to get the Girl Scout the cookies needed and record in eBudde so the Girl Scout receives credit towards rewards.

Troops **may set up their Troop Links/Site.** Review the [Troop Site/Link Setup tip sheet](#) and [video](#) for assistance.

Council Booth second round sign-up continues now through the end of the program. Requests for approval for **Troop Booths** (booths reserved by the troop) can be entered now into eBudde. See pages 10-13 of the [Troop Cookie Manual](#) for more information about Cookie Booths and pages 19-20 of the [eBudde Troop Manual](#) for instructions on entering requests for Troop Booths and signing up for Council Booths.

Do you know a GSNI Girl Scout redefining everything you thought you knew about the Cookie Program? This year, GSNI is accepting nominations for innovative, creative, and courageous Girl Scouts who demonstrate original thinking, embrace new ideas, lead with compassion, and model true entrepreneurship through the Girl Scout Cookie Program. If this applies to a Girl Scout in your life, now's the time to [nominate](#) your **Girl Scout Game Changer** using [this form](#). GSNI staff will review all nominations and make selections. Girl Scouts will receive a special charm and may be featured on GSNI's social media channels throughout the cookie program from January 5–March 10, 2024.

GSNI has many resources available to assist parents and volunteers through the Cookie Program. Please go to www.girlscoutsni.org/cookieresources or [Rallyhood!](#) Volunteers can find answers to many questions in the [Troop Cookie Manual](#) and [eBudde Troop Manual](#). Both volunteers and parents can review the NEW [Digital Cookie Manual](#) for assistance navigating this system.

For assistance throughout the Girl Scout Cookie Program, reach out to your Service Unit Cookie Coordinator or GSNI's Product Program Team at cookies4you@girlscoutsni.org.

Your GSNI Product Program Team,
Anna, Michele, Debbie, and Becky