

## Digital Cookie®

## Training Material Index for LBB Council Caregivers/Girl Scouts

Registration		
Site Registration	Tip Sheet	<u>Video</u> (initial login)
Site Registration Girl Scout 13 and Over	Tip Sheet	
Forgot Password/Password Reset	<u>Tip Sheet</u>	
No Registration Email	<u>Tip Sheet</u>	
Unlock Account	<u>Tip Sheet</u>	
My Account Tab	<u>Tip Sheet</u>	
Dashboard	<u>Tip Sheet</u>	
Site Setup		
Site Setup	<u>Tip Sheet</u>	<u>Video</u>
Site Setup-Girl Scout 13 and Over	<u>Tip Sheet</u>	
Photo/Video Upload	<u>Tip Sheet</u>	<u>Video</u>
Marketing to Customers	<u>Tip Sheet</u>	<u>Video</u>
Order Management		
My Cookies: Initial Order	<u>Tip Sheet</u>	<u>Video</u>
Order Received: In-Person Delivery	<u>Tip Sheet</u>	<u>Video</u>
Order Received: Shipped/Donated	<u>Tip Sheet</u>	
My Cookies: Delivery Settings	<u>Tip Sheet</u>	<u>Video</u>
My Cookies: Inventory by Variety	<u>Tip Sheet</u>	<u>Video</u>
My Cookies: Financials	<u>Tip Sheet</u>	<u>Video</u>
Site Features		
Entrepreneur Pin and Badges	<u>Tip Sheet</u>	
My Rewards	<u>Tip Sheet</u>	<u>Video</u>
Cheers	<u>Tip Sheet</u>	
Closing Your Site Early	<u>Tip Sheet</u>	
Mobile App		
Mobile App Caregiver/Girl Scout View	Tip Sheet	<u>Video</u>
Mobile App Booths	<u>Tip Sheet</u>	<u>Video</u>

**Customer Support Help** 

Gustomer Support Help	
Digital Cookie Website	• Parent/Girl Scout FAQs
(Site set up · Reports · Customer list · viewing orders · Mobile App, etc.)	Contact Customer Support with a System Issue
Digital Cookie Registration &	• Contact Customer Support with Registration Issue
Account Information Support	Contact Customer Support with Account Information Issue
Direct Shipped &	• <u>Customer FAQs</u>
In-Person Delivery Order	• Order Status Page
Inquiries	Contact Customer Support with an Order Issue
Customer Experience Tip Sheets	• <u>In-person Delivery Order</u> / <u>Shipped Order</u>