



Troop Product Program

Training Guide

The following training paths and courses will prepare you for working with your troop. Continue to refer to your specific volunteer onboarding checklist to ensure you are completing all training in order.

Training Guide

415 Learn the Basics for Troop Cookie Chairs
Training Path *(Total: 90 minutes)*

GSUSA New Leader Onboarding: The Girl Scout Cookie Program *(20 minutes)*

GSUSA Digital Cookie for Volunteers *(20 minutes)*

GSUSA Girl Scouts Child Abuse and Neglect Prevention *(50 minutes)*

Troop Fall Product Chairs:

415 Learn the Basics for Troop Volunteers
(Total: 90 minutes)

GSUSA New Leader Onboarding: Troop Safety
(20 minutes)

GSUSA Girl Scouts Child Abuse and Neglect Prevention *(50 minutes)*

Annually:

Complete the training or trainings for your Product Program each season:

415 Fall Product Training *(approx 30 minutes)*

415 Cookie Training *(approx 30 minutes)*

Due to the interactive nature of the trainings, all times mentioned above are estimates.





Troop Product Program

Training Checklist

The following is a checklist for Troop Cookie Chair and/or Fall Product Chair training. Continue to refer to your specific volunteer onboarding checklist to ensure you are completing all training and onboarding steps in order.

Training Checklist

Week 1:

Register as a Troop Cookie Chair and/or Troop Fall Product Chair for Your Troop
Visit the Homepage (mygs.girlscouts.org). Click Login. If you already have an account, please login with your username and password. If you don't have an account, press "Don't have an account" in the login window to begin the registration process. Once you're logged in, choose Troop Cookie Chair and/or Troop Fall Product Chair and proceed to checkout.

Complete Criminal Background Check
You will receive an email link from Asurint to complete an online criminal background check. The link is good for 10 days. You have the option to pay the fee yourself or to have the council pay using the code: "councilpay" when the pop-up screen asks. This is best done on a computer.

Welcome Email

You will receive a welcome email from Girl Scouts of Northern Illinois (GSNI) welcoming you as a volunteer.

Training assignment Email

Within 24 business hours of registering as a Troop Cookie Chair or as a Troop Fall Product Chair, you will receive your required training assignment email from our Program Department with specific deadlines for completion.

Week 2:

Complete the 415 Learn the Basics Training Path

Troop Cookie Chairs: Complete the 415 Learn the Basics – Cookie Chair training path by the deadline in your training assignment email. (approx. 90 minutes)

Troop Fall Product Chairs: Complete the 415 Learn the Basics – Troop Volunteer training path by the deadline in your training assignment email. (approx. 90 minutes)

Annually:

Complete the Product Program Specific Training

Troop Cookie Chairs: Complete the 415 Cookie Training (available November through March).

Troop Fall Product Chairs: Complete the 415 Fall Product Training (available August through September).

Watch GSNI's Activities calendar for enrichment trainings you may be interested in taking.

Check out the Content Library in gsLearn for more enrichment and Girl Scout Program trainings on demand.

