

Troop Leader Year At-a-Glance

August/September/October – Back to school – fall meetings begin

- Update troop &/or meeting information: [Troop Update Form](#)
- Forms for Caregivers
 - Behavior Contract for troop members & caregivers: [GSNI Behavior Guide](#)
 - Forms to start the year: [Parent Meeting Forms](#)
- Review: [GSNI Volunteer Policies, Procedures & How-Tos](#)
- Review: [Safety Activity Checkpoints](#)
- Connect with GSNI and your Service Unit through Facebook, email & Rallyhood

(If you aren't sure how to connect to your SU or Rallyhood, contact your Membership Engagement Specialist)

September/October – Fall Product Season

- Assign a Fall Product Troop Chair
- Volunteers complete Product Training as necessary

October 1 – New Membership Year officially begins

- Check rosters to make sure everyone is registered & volunteers are in their roles

December

- Nominate volunteers for appreciation awards: [Adult Award & Recognition](#)
- Summer camp registration opens! [Council & Volunteer Led Day Camp resources](#)

January/February/March

- Cookie season and cookie booths! [Volunteer Cookie Resources](#)
- Contact your Membership Engagement Specialist if you have any inactive members

April

- Early renewal & Troop incentives begin: [Renewal Packet](#)
- GSNI Annual Meeting
- Review End of the Year Troop Leader Checklist: [End of Year Checklist](#)

June

- Troop year-end financials are due

July

- On-time renewal begins
- VTK
 - Year plans moved to Past Years & finance reports are archived
 - Achievement & Attendance data is cleared & no longer accessible – Download ahead of time from the troop tab!