

How Easy Is It to Volunteer for Girl Scouts?

1

Register

2

**Complete a
Background
Check**

3

**Take Online
Training**

New Troop Leader Checklist



☐ Register

- Visit mygs.girlscouts.org to register for your volunteer role

☐ Complete Background Check

- You will receive an email from Asurint, who processes our background checks
- Payment option: pay yourself or select “councilpay” for Girl Scouts to cover the cost
- Please note if you do not receive the email, check your spam/junk/promotions folder

☐ Welcome Emails

- Check your inbox for your introductory emails including:
- Welcome to Girl Scouts of Northern Illinois (GSNI)
- Training information (access and training course details)
- Welcome from your main point of contact at GSNI (Membership Engagement Specialist/MES)

☐ Complete Required Training

- Reference the training email for details

☐ Leaders Connect

- Get to know each other
- Talk about troop details

☐ Open Troop Bank Account

- Complete the [Banking Documents Request Form](#)
- Your Membership Engagement Specialist (MES) will contact you with details

☐ Plan Your Parent Meeting and First Troop Meeting

- These meetings can be held together or separate
- Introduce yourself and leadership team and share your ideas for the troop
- Start building relationships with your troop members

☐ Connect with Your Support System

- Build relationships with your:
- Service unit (other volunteers in your area)
- Membership Engagement Specialist (MES)

Thank you for stepping up to be a troop leader! The Girl Scout Movement is only possible with amazing volunteers like YOU!

Please contact customercare@girlscoutsni.org or 1-844-476-4463 with questions.