

# **Service Unit Recognition Ceremonies for Girl Scouts and Volunteers**

Tips and Tricks for hosting your event

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# Guidelines for Service Unit Recognition Ceremonies

## *Purpose of the Event*

Service Unit Recognition Ceremonies celebrate the achievements of Girl Scouts and the dedication of volunteers in your community. These events:

- Honor girls who have earned Bronze, Silver, and Gold Awards, as well as Leadership Awards
- Inspire younger Girl Scouts to dream big and strive for their own achievements
- Recognize volunteers for their support and commitment
- Engage families, community members, and local leaders in Girl Scouting
- Highlight the impact of Girl Scouts in your community

These events can stand alone or be combined with bridging ceremonies and other recognitions. Include as many younger girls as possible so they can see what they can achieve.

## *Girl Scout Awards That May Be Recognized*

Recognize girls who have earned Highest Awards and Leadership Awards in your service unit:

### **Highest Awards**

- Bronze Award
- Silver Award
- Gold Award

### **Leadership Awards**

- Cadette Program Aide (PA)
- Senior/Ambassador Counselor-in-Training I (CIT I)
- Senior/Ambassador Counselor-in-Training II (CIT II)
- Senior/Ambassador Volunteer-in-Training (VIT)

## *Volunteer Recognition*

Volunteers are the heart of Girl Scouts! Service Units may recognize adults in ways that make sense locally, including:

- Service Unit-created awards
- Official GSUSA recognitions for volunteers who missed the Annual Meeting
- Special recognition for outstanding contributions

## *Special Guests*

Ceremonies are a great opportunity to involve your community. Consider inviting:

- Local dignitaries (mayors, school principals)
- Community leaders and alumnae
- GSNI staff and board members

Events with Gold Award Girl Scouts may have priority attendance for staff and board members, depending on availability.

*Funding for Service Unit Recognition Events*

Funding supports *event-related costs only*, such as:

- Food and refreshments
- Decorations and ceremony supplies
- Facility rental

Funding **cannot be used to purchase award pins**. Troops usually purchase Bronze, Silver, PA, and VIT pins. The GSNI provides Gold Award, CIT, and CIT II pins to the Girl Scout once it is earned.

**2026 Funding Allocation**

<u>Award</u>	<u>Funding per Recipient</u>
Gold Award	\$50
Silver Award	\$20
Bronze Award	\$10
CIT II / VIT	\$20
CIT I	\$10
Cadette Program Aide	\$5
Medal of Honor / Bronze	\$50
Cross	

Funds are **reimbursed only for attendees who have submitted their final Highest Awards or Leadership Award paperwork to GSNI before the event.**

*Award Eligibility Timeline*

Gold Award: Girls who earned their award between March 16, 2025 – March 15, 2026 should be recognized in spring/summer 2026.

Silver & Bronze Awards: Girl Scouts must have submitted their final reports to GSNI before the event and before September 30.

**NEW!** PA and VIT Awards: Girl Scouts should submit their completion forms to GSNI before the event.

CIT and CIT II Awards: Girl Scouts should have completed their Counselor in Training programs at GSNI Summer Camp before the event.

Awards should generally reflect achievements completed since the last service unit recognition ceremony. Girl Scouts should not have been previously recognized for the same award.

## **Planning Checklist**

### Step 1: Form a Committee

- Include your Recognition Chair, Event Coordinator, and Girl Scouts (especially Highest Award recipients).

### Step 2: Plan the Event

- Choose a date and location
- Set a budget
- Approve plans with your Service Unit Manager
- Decide if this will be combined with bridging or volunteer recognition

### Step 3: Submit Pre-Event Paperwork

- Submit the “Before the Service Unit Recognition Ceremony” form at least 30 days prior
- For July–September events, submit by June 28

### Step 4: Prepare for the Event

- Promote the event to your Service Unit
- Arrange decorations, food, and ceremony equipment
- Plan special roles (e.g., Gold Award charge reader)
- Gather Photo and Media Permission Waivers for photos.

### Step 5: Host the Event

- Track attendance
- Recognize Girl Scouts and volunteers
- Take photos for sharing

### Step 6: Submit Post-Event Paperwork

- Complete the “Event Summary Form” and submit receipts for reimbursement within two weeks
- Deadline for all paperwork: September 15

## *Sharing Your Celebration*

Highlight your Service Unit’s achievements by submitting stories and photos (with media permission) for a feature on the GSNI Facebook page.

- Send submissions to: [stories@girlscoutsni.org](mailto:stories@girlscoutsni.org)
- Submissions accepted May–September each year

# Girl Scout Service Unit Recognition Event Planning

## *Event Overview*

Service Unit Name:

Event Name/Theme:

Event Type:

Highest Awards (Bronze / Silver / Gold)

Leadership Awards (PA,CIT,CIT II, VIT)

Bridging Ceremony

Volunteer Recognition

Other:

Event Date:

Event Time:

Location:

Estimated Attendance:

## *Event Leadership Team*

Event Coordinator:

Planning Team Members:

### **Key Roles:**

Program/Script Lead

Logistics

Awards Coordinator

Communications

Decorations

Photographer

Refreshments

Other:

## *Girl Scout Program & Ceremony Elements*

### **Ceremony Components:**

Flag Ceremony

Girl Scout Promise & Law

Bridging Elements

Investiture/Rededication

### **Girl-Led Elements:**

Girl stories/reflections

Award presentations

Leadership reflections

Girl emcees

Other:

**Creative Elements:**

Songs  
Skits  
Poems/readings  
Slideshow/video  
Cultural traditions  
Other:

**Special Guests:**

Guest Speaker  
Community Partner  
Alumnae  
Other:

*Program Planning*

**Opening Ceremony Details:**

**Recognition Segments:**

Bronze:

Silver:

Gold:

Leadership Awards:

Bridging Levels:

Volunteer Recognition:

Closing Ceremony Details:

**Logistics & Supplies:**

Tables/Chairs  
Stage/Podium  
Sound System  
Projector  
Flags  
Bridge Structure

**Supplies Needed:**

Certificates  
Pins  
Patches  
Tokens  
Printed Programs  
Printed Invitations

**Decorations:**

**Budget**

Estimated Budget:

Funding Sources:

Service Unit

Troops

Donations

Other:

**Communications**

Invitation Method:

Email

Social Media

Flyer

**Refreshments**

Yes No

Type:

Allergies:

**Day-of Plan**

Setup Time:

Start Time:

End Time:

Cleanup Plan:

**Final Checklist**

Venue confirmed

Script finalized

Awards ready

Volunteers confirmed

Reminders sent

Materials printed

Supplies packed

**Notes:**

## Program Planning

### *Who to Invite*

Consider inviting a variety of community members and supporters, including individuals or organizations the Girl Scouts have served, facilities that provide troop meeting space, local dignitaries, religious leaders, school representatives, previous Gold Award Girl Scouts, Girl Scout families, GSNI staff, and volunteer members of the Gold Award Committee.

### *What Do You Need?*

Plan a program that:

- Inspires Girl Scouts to continue their journey in Girl Scouting
- Encourages community members to support Girl Scouting and its mission
- Appropriately recognizes Girl Scouts who have earned awards

### *What to Include*

Your event may range from a one-hour program to a longer celebration recognizing multiple Girl Scouts and/or volunteers. The program should provide opportunities for Girl Scouts to share their stories and highlight their accomplishments.

If a Gold Award Girl Scout is being honored, this recognition should take place at the end of the ceremony—just before the retirement of the flags. The Girl Scout Gold Award represents the highest achievement in Girl Scouting and should be presented as the culminating moment of the event.

### *Suggested Roles*

1. **Event Coordinator / Recognition Chair**  
Oversees the event and serves as the primary point of contact.
2. **Master of Ceremonies**  
Guides the program and manages the flow of the presentation.
3. **People Mover**  
Ensures participants are in the correct place at the appropriate time.
4. **Technician**  
Manages audio/visual needs and monitors sound equipment as needed.
5. **Reader(s)**  
Individuals who read selected portions of the ceremony. This may include previous Gold Award Girl Scouts, Service Unit team members, GSNI Board members, Gold Award Committee members, GSNI staff, or other invited speakers.
6. **Charge Reader**  
Delivers the Gold Award Charge or Challenge. This occurs just before the final presentation to the Gold Award Girl Scout.
7. **Facility Crew**  
Handles setup, decorations, cleanup, and ensures access to necessary supplies.
8. **Greeters**  
Welcome guests, assist with seating, and distribute programs if applicable.

9. **Refreshment Crew**

Prepares and maintains food and beverage areas if refreshments are provided.

10. **Photographer**

Captures key moments before, during, and after the ceremony.

*Important Things to Remember*

- Girl Scouts and volunteers should wear the Girl Scout uniform when representing the organization in public and during ceremonies.
- Girl Scouts receiving Highest Awards should be actively involved in planning and participating in the event.
- Younger Girl Scouts (Daisies through Juniors) can take on smaller roles, such as greeting guests.
- All Girl Scouts can participate in songs, skits, and/or leading the flag ceremony.

## Sample Ceremonies with Scripts

*Sample of Recognition Ceremony Agenda with Script.*

### ***Master of Ceremonies:***

Good afternoon. My name is \_\_\_\_\_. Thank you for joining us for the \_\_\_\_\_ Service Unit's Recognition Event. Today is a special occasion as we gather to celebrate these accomplished young women.

At this time, I kindly ask that you silence your cell phones.

Restrooms are located \_\_\_\_\_.

Today, we honor Girl Scouts who have earned their *(list which awards will be honored: Cadette Program Aid Award, Counselor-in-Training I or II Awards, Volunteer-in-Training Award, Bronze Award, Silver Award and Gold Award)*. Girl Scouting provides opportunities for girls to discover fun, friendship, and the power of working together. Through their experiences, they have developed leadership skills and values that guide them in making the world a better place—not only through Girl Scouting, but also in their schools, communities, and beyond. They have truly earned this moment in the spotlight.

The Cadette Program Aide, Counselors-in-Training, Counselors-in-Training II, and Volunteer-in-Training awards focus on mentorship and leadership with younger Girl Scouts.

The highest awards in Girl Scouting are the Bronze Award for Juniors, the Silver Award for Cadettes, and the Girl Scout Gold Award for Seniors and Ambassadors. These honors recognize Girl Scouts who demonstrate extraordinary leadership through sustainable and measurable Take Action projects.

*(if applicable)*

*We will also be celebrating (# of troops) bridging to the next level of Girl Scouting. These troops and Girl Scouts are ready to explore and learn what is next in their leadership journey in Girl Scouting.*

*(if applicable)*

*Today, we will also be taking a moment to recognize the incredible volunteers who make all of this possible. Volunteers are the heart of our community—giving their time, sharing their talents, and showing up with dedication and care.*

*Because of you, girls are inspired, leaders are developed, and our mission continues to grow stronger every day. Your impact may not always be seen in big moments, but it is felt in the confidence you build, the opportunities you create, and the lives you touch.*

*On behalf of all of us, thank you for your commitment, your passion, and your unwavering support. We are truly grateful for everything you do.*

Thank you again for being here as we celebrate these outstanding Girl Scouts and volunteers.

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## **Opening Flag Ceremony**

### ***Master of Ceremonies:***

At this time, (Troop Number/Group) will present the colors.

### ***Caller:***

Girl Scouts and guests, please stand and remove all non-religious headgear.

Color Guard, attention.

Color Guard, advance.

Color Guard, post the colors.

Color Guard, honor the colors.

Please join me in the Pledge of Allegiance:

*Pledge*

Girl Scouts, please join me in the Girl Scout Promise:

*Promise*

Color Guard, dismissed.

You may be seated.

### ***Master of Ceremonies:***

Thank you, (Troop/Group Name).

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## **Opening Reflection / Performance**

### ***Master of Ceremonies:***

I would now like to invite \_\_\_\_\_ to the podium to present \_\_\_\_\_. (a song, poem, or skit)

*(After performance)*

Thank you, \_\_\_\_\_.

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## **Bridging (Optional Section)**

### ***Master of Ceremonies:***

Girl Scouting is a program of progression. Each level—from Daisy through Ambassador—offers opportunities for girls to explore, learn, lead, and grow. Bridging from one level to the next recognizes their achievements and welcomes them into new experiences.

Please join me in congratulating all Girl Scouts who are bridging to the next level.

*(Applause)*

***Insert any bridging ceremony the troops would like to do.***

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## **Additional Performance (Optional)**

### ***Master of Ceremonies:***

I now invite \_\_\_\_\_ to \_\_\_\_\_.

*(After performance)*

Thank you, \_\_\_\_\_.

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## **Leadership Awards Recognition**

### ***Master of Ceremonies:***

We will now recognize our leadership award recipients.

- **Cadette Program Aide Award** – earned through leadership training and mentoring younger Girl Scouts.
- **Counselors-in-Training (I & II)** – focused on developing camp leadership skills.
- **Volunteer-in-Training Award** – earned through mentoring and leading a long-term project.

*(Recognitions presented)*

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## **Bronze Award Recognition**

### ***Master of Ceremonies:***

We now recognize our Girl Scout Juniors who have earned the **Bronze Award**, the highest award at the Junior level.

After completing a Junior Journey, Girl Scouts work as a team to address a community issue through a Take Action project, dedicating a minimum of 20 hours.

*(Call troops/individuals forward and read descriptions)*

Congratulations to all Bronze Award Girl Scouts!

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## **Silver Award Recognition**

### ***Master of Ceremonies:***

Next, we recognize our Girl Scout Cadettes who have earned the **Silver Award**, the highest award at their level.

After completing a Cadette Journey, Girl Scouts identify a root cause of a community issue and complete a Take Action project, contributing a minimum of 50 hours.

*(Call troops/individuals forward)*

Congratulations to all Silver Award Girl Scouts!

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## **Guest Speaker / Performance (Optional)**

### ***Master of Ceremonies:***

I now invite \_\_\_\_ to \_\_\_\_.

*(After)*

Thank you, \_\_\_\_.

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## **Gold Award History**

### ***Master of Ceremonies:***

At this time, I invite \_\_\_\_ to share a brief history of the Girl Scout Gold Award.

### ***Reader:***

The Girl Scout Gold Award represents the highest achievement in Girl Scouting; it recognizes Seniors and Ambassador Girl Scouts in grades 9 through 12 who demonstrate extraordinary leadership through sustainable and measurable Take Action projects.

2016 was the 100th anniversary of the Highest Award that a Girl Scout can earn. Since 1916 this award marked the beginning of a long tradition of recognizing Girl Scouts who make a difference in their communities and their own lives. Over the years, the name and requirements of this award have changed. It was the Golden Eaglet of Merit from 1916 to 1919 and from 1919 to 1939 it was known simply as the Golden Eaglet. From 1939 to 1940 it was the First-Class Rank and from 1940 to 1963 the Curved Bar. It went back to First Class from 1963 to 1980, when the Girl Scout Gold Award was introduced.

In 1990, delegates to the Girl Scout National Council Meeting voted to keep the name of the highest award the Girl Scout Gold Award in perpetuity. So even though the requirements are adapted to the needs of the time, it will continue to be the Girl Scout Gold Award and will continue to recognize generations of young women who have made a difference in their communities and beyond.

Fulfilling the current requirements for the Girl Scout Gold Award starts with completing two Girl Scout Senior or Ambassador Journeys or having earned the Girl Scout Silver Award and completing one Journey. As Girl Scouts complete each Journey, they develop the skills that are needed to plan and implement a Take Action project. After the Journey requirements have been met, each Girl Scout will spend approximately 80 hours selecting an issue, identifying its root cause, investigating it, building a team, creating a plan, taking action, educating and inspiring others to act and reflecting upon the impact she made on her community.

To those of you who are receiving your Girl Scout Gold Award today, I welcome you. For today you join the ranks of generations of young women who have made a difference both locally and globally. Earning your Girl Scout Gold Award sets you apart - you have developed leadership abilities that will be recognized by colleges, universities, and future employers. And if you should choose to enter one of the four branches of the United States Armed Services you will do so at an advanced level.

And so, when the day is over and your Gold Award pin is safely tucked away, you will always have that inner feeling, the certain knowledge that you have accomplished something special. You will know that you can complete whatever you set your mind to. Enjoy the day and all that the future holds for you!

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## **Gold Award Ceremony**

### ***Master of Ceremonies:***

Thank you, \_\_\_\_\_.

Our Gold Award Girl Scouts will now present their ceremony.

*(Gold Award Girl Scout-led Ceremony occurs)*

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## **Gold Award Pinning**

### ***Master of Ceremonies:***

I now invite the parents/guardians of the Gold Award Girl Scouts to come forward.

I also invite \_\_\_\_\_ to present the pins.

*(Pinning ceremony with names and projects)*

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## **Presentation of Gold Award Class**

### ***Master of Ceremonies:***

Ladies and gentlemen, it is my honor to present the \_\_\_\_\_ Service Unit \_\_\_\_\_ Gold Award Class!

*(Applause)*

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## **Gold Award Charge (will need candles)**

### ***Master of Ceremonies:***

I now invite \_\_\_\_\_, a Gold Award Girl Scout, to present the Gold Award Charge.

*(Each Gold Award Recipient should be handed a unlit candle)*

### ***Charge Reader:***

I challenge you to accept this Girl Scout Gold Award in the spirit in which it is given. Know that with this award comes responsibility. As you enter this covenant of esteemed women, know that you are regarded with honor and respect. To uphold this honor, live your life in accordance with the Girl Scout Law.

I challenge you to remain honest and fair in all your dealings in this world. Never sell out and never give less than your very best. Always remain true to yourself. Always guard your honor.

I challenge you to be friendly and helpful to everyone you meet as you go through life. Celebrate the diversity of your fellow human beings. Give service freely, expecting nothing in return. Seek to improve life for others.

I challenge you to be considerate and caring to all living things, human and animal. Always being mindful of those in need, and the feelings of others. Treat others as you would like to be treated.

I challenge you to be responsible for what you say and do. Think before you speak and act. Be sure everything you say and do reflect well on you and your family.

I challenge you to respect yourself, so you may respect others. Continually strive to improve your mind, body and spirit. Strive for excellence in all you do and recognize the accomplishments of other.

I challenge you to respect authority. Follow the laws of your country. Be mindful of your rights as well as your responsibilities as a citizen of this great nation. Remember that freedom is not free.

I challenge you to use resources wisely. Never waste the resources of nature or those of yourself and the people around you. Use your talents to better the world and to protect our planet. Seek out the beauty that is all around you.

I challenge you to make this world a better place. Use all your abilities to leave this world in a better condition than you found it. By your words, actions and deeds you can make a difference.

I challenge you to be a sister to every Girl Scout. Help younger girls to reach the top as you have. Support them on their road to the Girl Scout Gold Award. Do your best to give back to Girl Scouting that which has been given to you and more.

By accepting this challenge, you become a changed woman. You become part of an elite group who recognize that receiving this Girl Scout Gold Award is not one celebratory moment but a lifetime commitment.

May I please have all Gold Award Recipients, past and present, as well as all woman who have received the Golden Eaglet, Curved Bar or First Class Award, stand and light your candle.

(pause while candles are lit)

If you accept this challenge, please repeat after me:

***Gold Award Recipients:*** *I affirm my dedication to live by the Girl Scout Promise and Law. I understand my obligation to live with honor and to lead by example because the highest award of Girl Scouting has been entrusted to me. I will remain worthy of respect as one forever bound to the ideals of Girl Scouting*

Please pause for a moment to reflect upon your accomplishments and then blow out your candles.

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## **Closing Remarks**

### ***Master of Ceremonies:***

As we conclude today's celebration, I would like to thank our guests, volunteers, troop leaders, and families for their support.

Most importantly, congratulations to the incredible Girl Scouts we honored today.

Please join us for refreshments following the closing flag ceremony.

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## **Closing Flag Ceremony**

### ***Caller:***

Please stand.

Color Guard, attention.

Color Guard, advance.

Color Guard, retire the colors.

Color Guard, dismissed.

This concludes our ceremony. Thank you, and you are dismissed.

The following section has sample ceremonies for different recognitions that can be used within the full ceremony agenda.

### *GSUSA Bridging Guide with Ceremonies*

#### *Girl Scout Court of Awards*

## ***Gold Award Ceremonies***

### *Sample 1: Luminaria*

Supplies: 9 white paper bags, black letters cut out to spell GOLD AWARD, edged in gold glitter glued to front of bags, tea lights inside bags to be lit by Girl Scouts as each letter script is read.

G - represents Going for the Gold. To earn the Girl Scout Gold Award there are specific steps and standards of excellence we needed to follow. Our flame ceremony will explain the process each of us individually completed to earn the Girl Scout Gold Award.

O - stands for one. Each of us selected one community-based issue or concern that was of particular relevance or sparked passion and interest.

L - symbolizes learning about the issue. We had to focus on a specific aspect that needed to be addressed and investigate where the focus of our project should be.

D - signifies developing a team. A Gold Award is an individual project but not done in isolation. We each collaborated with experts in the field of our project's focus as well as asked for help from classmates, teachers, friends and businesses.

A - represents addressing the root cause. By recognizing why an issue is occurring it allowed us to each create our Gold Award Project plan. We planned not only to accomplish our project but to ensure its sustainability for the future.

W - symbolizes the why questions we answered as we explained our project proposal to the Highest Awards Committee: why the project matters, who is on the team, what makes it sustainable, where it will take place and when will it be completed.

A - stands for action. The Gold Award Project plan is approved, the materials are gathered, and the team is assembled. In running our project, we have learned to take action, adjust and adapt to challenges, and demonstrate leadership.

R - signifies reflection. Upon completing the project, we shared our results with the Highest Awards Committee. We informed our community on the impact of our project. Today we connect with sister Girl Scouts to inspire them to Go for the Gold.

D - represents distinction. In earning our Girl Scout Gold Award, we have individually grown in our personal skills and abilities. We thank all those who have helped us along our path including friends, mentors, leaders, and our parents. We are ready to continue advocating the high ideals of leadership and excellence we have learned as Girl Scouts.

*Sample 2: Ribbons and Candles*

Supplies: ribbons of each color that represent the Girl Scout Law and white candles

Script (This script can be modified according to how many Gold Award Girl Scouts you have):

*Reader 1:* On my honor, I will try to serve God and my country  
To help people at all times  
And to live by the Girl Scout Law.

May we always remember the spirit in which Juliette Gordon Low began this organization to spread to all Girl Scouts the confidence, courage, and knowledge that they can do anything.

*Gold Award Girl Scout 1:* I will do my best to be Honest and fair.

The light blue ribbon on this candle represents a Girl Scout's sense of honesty and fairness. A Girl Scout works honestly and keeps her promise. She is fair in all she does and those she meets.

*Gold Award Girl Scout 2:* I will do my best to be Friendly and helpful.

The yellow ribbon on this candle represents a Girl Scout's sense of friendship and thoughtfulness. A Girl Scout is amiable and loyal to her friends. She helps others wherever and whenever she can.

*Gold Award Girl Scout 3:* I will do my best to be Considerate and caring.

The light green ribbon on this candle represents a Girl Scout's sense of kindness and warmth. A Girl Scout works well with others and looks out for the well-being of others.

*Gold Award Girl Scout 4:* I will do my best to be Courageous and strong.

The red ribbon on this candle represents a Girl Scout's sense of adventure and independence. A Girl Scout attempts new tasks and braves new endeavors. She is confident and self-assured in her actions.

*Gold Award Girl Scout 5:* I will do my best to be Responsible for what I say and do.

The orange ribbon on this candle represents a Girl Scout's sense of ownership and pride in her work. She readily admits her strengths and weaknesses and is aware of the consequences of her actions. A Girl Scout is up front with her intentions.

*Gold Award Girl Scout 6: I will do my best to Respect myself and others.*

The purple ribbon on this candle represents a Girl Scout's sense of integrity. A Girl Scout directs her thoughts and deeds to encompass her own beliefs and to be sensitive to, and respectful of the beliefs of those around her.

*Gold Award Girl Scout 7: I will do my best to Respect authority.*

The magenta ribbon on this candle represents a Girl Scout's sense of regard for another's position. A Girl Scout understands the importance of having a leader of a group to make final decisions. She works with that leader to make the best decisions for the good of the group.

*Gold Award Girl Scout 8: I will do my best to Use resources wisely.*

The green ribbon on this candle represents a Girl Scout's sense of being careful with resources. She uses her materials, money, time and energy wisely. A Girl Scout does not waste the Earth's resources.

*Gold Award Girl Scout 9: I will do my best to Make the world a better place.*

The pink ribbon on this candle represents a Girl Scout's sense of improvement. A Girl Scout strives to be clean, conserve, and enrich the world around her. She believes it is important to leave a place better than how she found it.

*Gold Award Girl Scout 10: I will do my best to Be a sister to every Girl Scout.*

The violet ribbon on this candle represents a Girl Scout's loyalty to sisters all over the world. A Girl Scout is always ready to accept more friends into her ever-widening circle. She treats all of her sisters with kindness, acceptance, and warmth.

*Sample 3: Yesterday, Today, Tomorrow*

(This ceremony would be best for at least 3 Girl Scouts but can be separated so more can read parts of the Girl Scout Promise and Law. Candles can be lit for those parts as well if needed. It would also be fine for the whole group to say the Promise and Law together and just light candles for the Past, Present, and Future segments - just count your candles accordingly)

The Promise:

By honoring the Girl Scout Promise we demonstrate our courage, confidence, and character. As Gold Award Girl Scouts, we know that we have the power to make the world a better place.

On my honor, I will try, to serve God and my country To help other people at all times

And to live by the Girl Scout Law

The Law:

The Girl Scout Law represents the best of all of us: our core values that we take with us for the rest of our lives.

I am honest and fair.

I am friendly and helpful.

I am considerate and caring. I am courageous and strong.

I am responsible for what I say and do. I respect myself and others. I respect authority.

I use resources wisely.

I make the world a better place. I am a sister to every Girl Scout.

The Past:

Our Gold Award Ceremony today embodies where we came from, all that we are, and all that we one day hope to be. This candle represents our past. We remember our roots as Daisies and we cherish the traditions that have been passed on for over a century.

The Present:

This candle is for the present. As we transition into the next chapter of our lives, we utilize all that we learned as Girl Scouts and we are actively making decisions today that will change all of our tomorrows.

The Future:

Knowing our abilities and strengths we go into tomorrow as leaders. This candle burns for our bright future, our promise to ourselves for tomorrow and our wish of success for all the future Gold Award Girl Scouts to follow in our footsteps.

## Sample of Invitation



## Service Unit Recognition Celebration

Who: (Your SU Name) Service Unit

Honoring: Troops who are Bridging: (include Troop numbers), (List Leadership Awards being honored), Bronze Award Girl Scouts (include names), Silver Award Girl Scouts (include names), and Gold Award Girl Scouts (include names)

When:

Where:

Please RSVP to (if using RSVP's):

## Before the Highest Awards Ceremony Paperwork

This form must be submitted **before June 28** each year. All events must take place **before September 15**. *All events must submit a form to Customer Care at [customercare@girlscoutsni.org](mailto:customercare@girlscoutsni.org).*

Name of Service Unit:  
 Name of SU Manager:  
 Name of Event Coordinator:  
 Contact of Event Coordinator (email and phone number):  
 Date of planned celebration: Time:  
 Location of celebration (full address):  
 Describe your celebration event:

How are you involving Girl Scouts in the planning of the celebration?

How many awardees do you think will attend?

Program Aide	Counselor in Training	Counselor in Training II	Volunteer in Training	Volunteer Recognition	Bronze Award	Silver Award	Gold Award

Does your Service Unit have a Medal of Honor or Bronze Cross recipient? If yes, who are they?

Would the Girl Scouts like to invite members of GSNI's Board of Directors to the event?

Are there GSNI staff members that the Girl Scouts would like to invite to the event?  
 Participation is based on individual schedules, staff and board members. Effort will be made but can't be guaranteed.

Yes No. I would like GSNI to alert the media. Meaning media representatives may show up to report on the event. Please note that just because the media was invited does not mean they will show up.

This form must be submitted at least **one month in advance of the event.**

TWO weeks before event please provide a list of names and troops attending to help with media promotion.

Have each family fill out and submit the Media Release with any media request.

[Media Release - Minor](#)

[Media Release - Adult](#)

## Service Unit Highest Awards Celebration Event Summary

Complete within two weeks after your event. This form and copies of all receipts should be submitted to Customer Care at [customercare@girlscoutni.org](mailto:customercare@girlscoutni.org) to receive financial support from the council. All documents **must be submitted no later than September 15.**

Name of Service Unit

Name of Event Coordinator

Phone Number

Email

Name of Service Unit Manager

Date of Event

Location of Event

Number of awardees that attended the event

**Please attach sheet with names and troop number for all.**

Program Aide	Counselor in Training	Counselor in Training II	Volunteer in Training	Volunteer Recognition	Bronze Award	Silver Award	Gold Award

Number of Medal of Honor or Bronze Cross recipients who attended the event:

**Who attended your event?**

Daisies	Brownies	Juniors	Cadettes	Seniors	Ambassadors	Volunteers	Non-member adults	Non-member youth

Did you have any special guests at your event? If so, who?

How did you promote the event?

What went well?

What suggestions would you give to the next coordinator of this event?

Please attach your final budget for the event: Income and Expenses

Your service unit has an allotment of financial support from the council for this event. However, you will only be reimbursed for items spent on the event up to that amount. Please provide copies of all receipts.

Checks will be sent to the service unit. Who should the check be mailed to?

Check should be written to (example: GS Service Unit \_\_\_\_\_):

Address to mail check to:

Members of your planning team:

## Photo Submission Guidelines

Thank you for helping us create community awareness of our amazing Girl Scouts and their achievements! When submitting photos to be used by GSNI's Marketing & Communications Department to create event press releases and social media posts, the following types of photos are preferred:

- Highest Award Girl Scouts getting pinned (include Girl Scout and parent names with media releases)
- Individual Highest Award Girl Scouts (include Girl Scout name)
  - Include title of the project and a very brief description (1-2 sentences)
- Groups: Leadership Awards, Bronze Award, Silver Award, Gold Award, bridging, Adult Recognition, etc. (include "Troop 75 received their Bronze Award," or "Brownie troop 90 bridges to Juniors", etc)

Photo submissions can be sent to [stories@girlscoutsni.org](mailto:stories@girlscoutsni.org) subject line: Service Unit Recognition Celebration.

When using your phone as a camera:

- Please be sure that photos submitted are in focus-no blurred images.
- No photos taken at a distance, please get close to your subject(s).
- Save all images in a large format.

For best image quality, please use a digital camera if possible.