<u>One Week From Check-In:</u> Please call the Ranger to confirm your reservation and to receive any other information. **Ranger's phone number is 630-417-0426.** <u>This is required!</u>

**<u>Check-in:</u>** Two adults, one whom is over 21, must be present in order to check-in. Groups should arrive together and check-in at the designated time.

Mary Ann Beebe: Motorized entry gates now require a code, you will receive the code during your reservation confirmation phone call with the Ranger. All vehicles are to be parked at main parking lot. It is your responsibility to give the code to all your group drivers so they can enter the camp.

**Troop Roster**: You will need to give the Ranger/Site Monitor a **completed** Troop Roster/Signed Agreement **(found on the last page of this packet)** upon arrival. The roster list needs to include name, phone and age of anyone spending the night. You will not be let into your site (s) until this is turned in.

## **General Information**

- $\cdot$  No running on any camp property
- · Notify the Ranger/Site Monitor if anything is missing from units.
- Adult supervision is required near ponds and streams at all times. *During winter months, please stay off the ice.*
- Review emergency procedures and exits with your entire group at your campsite.
- At outdoor facilities fire buckets should be filled on arrival and emptied on departure.
- Groups are responsible for providing all first aid, emergency care, and emergency transportations. There are emergency evacuation plans and maps posted at each site.
- Recycling: separate recyclable items and place in recycling containers. Other garbage needs to be placed in the garbage cans.
- **DO NOT** approach wild animals. Notify the ranger/site monitor of the presence of any nuisance animals.
- Do not pick flowers, break branches from trees or bushes, or dig holes in the ground.
- Do not remove furnishings or equipment from any of the lodges. Outdoor units should have the equipment you need for outdoor cooking. Contact the ranger if items are missing.

### **Restricted Areas**

• The Ranger's house and yard are considered a private residence and are not available for camper use. If assistance is needed for an emergency, please contact the Ranger on call with the phone number posted at each site.

# <u>Girl Scout Activities requiring a trained facilitator (s)</u>

- Prior arrangements and activity fees need to be paid before entering an activity requiring a trained facilitator.
- Facilitator Requests are not guaranteed at time of booking, and you are simply making a request. Requests for facilitators are made with GSNI staff and will be confirmed as soon as possible.
- Please refer to the <u>Safety Activity Checkpoints</u> on our website for more information regarding what is accepted and what is not accepted for all activities on Girl Scout property.

#### What to Pack?

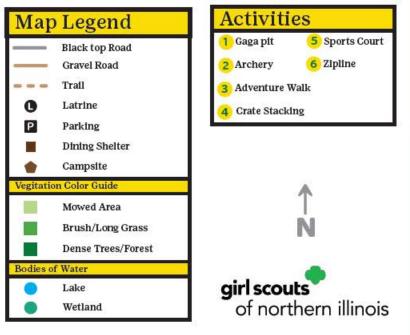
| Troops/groups need to bring the following items: | $\diamond$ Cleaning supplies for kitchen/bathroom/floors |
|--|--|
| ◊ Trash bags, 50 gallon size                     | $\diamond$ Sponges/rags for cleaning                     |
| ◊ Toilet paper                                   | ♦ Homemade fire starters                                 |
| ◊ Paper towels                                   | $\diamond$ Mess Kit, if staying in outdoor unit          |
| ◊ Dish soap                                      | $\diamond$ Bleach for cleaning                           |
| ◊ Dish towels                                    | ♦  |
| ◊ Hand soap                                      | ◊  |
|  |  |

# Mary Ann Beebe Center - Troop Roster and Agreement—THIS WILL NEED TO BE COMPLETED AND HANDED TO THE RANGER AT CHECK-IN

| Troop # /Group Name  | Location: Mary Ann Beebe  |
|--|---|
| Building/Site  | Date of trip  |
| Trained Adult/Name on Reservation  | Phone#  |
| Address  | _ City St Zip   |
| First Aid/CPR Trained Person   | Phone #   |
|  | tact number for everyone on the property. This number<br>m must be filled out and turned into the Ranger before<br>Names of ALL Adults present with emergency number. If arriving |
| =`~ m?`s mÇr ;; suç}éřhÇùé ä çmémÄê`Äk m~ mçs mÄiù Äë~ hmçĽ4r<br>êt mù `çm`ççuñ uÄs }`ênřk mä`çêuÄs m`ç}ùĽG}m`émuÄi }ë k mêu~ mĽ | late/departing early. Please include time.  1   |
| 1  | 2   |
| 2  | 3   |
| 3  | 4   |
| 4  | 5   |
| 5  | 6   |
| 6  | 7   |
| 7  | 8   |
| 8  | 9   |
| 9  | 10  |
| 10   | Name, age of ALL tag-a-longs (siblings) present and emergency number.<br>If they are arriving late/departing early. Please include time.  |
| 11   | 1   |
| 12   | 2   |
| 13   | 3   |
| 14   | 4   |
| 15   | 5   |
| 16   | Agreement of Confirmation I,(Print) of  |
| 17   | Troop/Group(Print)  |
| 18   | • Have read and understand the General Safety Rules & Regulations of Girl<br>Scouts of Northern Illinois (GSNI).  |
| 19   | • I understand that by not obeying these rules and regulations will mean the forfeiture of my campsite deposit as well as possibly not be allowed use                             |
| 20   | of GSNI property in the future.<br>• By signing this I acknowledge responsibility for myself as well as my  |
| 21   | Troop/Group to obey to rules set forth in the General Safety Rules &<br>Regulations of Girls Scouts of Northern Illinois (GSNI) as well as all                                    |
| 22   | direction from the ranger and where applicable the trained facilitator.   |
| 23   | Signature Date  |
| 24   |   |
| 25   |   |

# Mary Ann Beebe Center

17501 Streit Road, Harvard, IL 60033



girlscoutsni.org/campwithus

