

GSNI Product Program Team will be sending weekly Cookie Chats with reminders, tips, and resources to assist with your journey through the 2023 Cookie Program. The emails can also be reviewed on Messages on your troop eBudde dashboard and will be posted on our [website](#). In this issue:

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Before we get to the Initial Order and Reward submission deadline on Monday, January 30, please login to eBudde NOW. If the welcome email was missed, go to <https://ebudde.littlebrownie.com>, enter email and click on forgot password to get started. Once logged in, please review the Girl Scouts listed on the Girls tab to confirm all members of the troop are listed. If any Girl Scouts are missing, please confirm they are registered members for the 22-23 membership year then contact the GSNI Product Program team at cookies4you@girlscoutsnri.org for assistance. Troop Cookie Chairs also have [troop view access to Digital Cookie](#) after logging in to eBudde.

Deadline for troops to submit Initial Orders and Initial Rewards is Monday, January 30, at 11:59 p.m.

- First, use the [Init. Order tab](#) in eBudde to enter and submit Initial Orders. For initial order submission, Digital Cookie girl delivery orders flow directly into eBudde and nothing additional needs to be entered. Troop Cookie Chairs must enter any paper order card orders into eBudde on the Init. Order tab for each Girl Scout. If parents are [entering paper order card details into Digital Cookie](#), Troop Cookie Chairs can go to the troop view in Digital Cookie and use the Initial Order Report located on the [My Troop tab](#) to retrieve these details. WARNING: We have learned from GSUSA there have been some issues with this report, so we suggest also asking each parent for a picture or copy of the Girl Scouts paper order card. Once all information is entered for all Girl Scouts, click on the Submit Troop IO blue button. Additional instructions can be found on page 5 of the [Troop eBudde Manual](#) and pages 8-9 of the [Troop Cookie Manual](#).
- Next, use the [Rewards tab](#) in eBudde to submit Initial Rewards. Nothing needs to be entered or selected for Girl Scouts earning Initial Rewards. Click on the Rewards tab, click on the Fill Out blue button in the Initial Rewards Order box. Click on the Submit Reward Order blue button. Additional instructions can be found on pages 13-14 of the [Troop eBudde Manual](#). Initial Rewards earned will be distributed at the end of the program with Final Rewards. Rewards earned through either of the Initial Order Pop-up Challenges will be distributed directly to Girl Scouts.

Last chance for Girl Scouts to participate in the two current Pop-up Challenges ending on Saturday, January 28, 2023; [Initial Order—Donation packages](#) and [Initial Order—Digital Cookie girl delivery](#).

Troop Bank Account information has been loaded into eBudde. Please go to the eBudde Setting tab (scroll to the bottom of the page) to confirm your troop's information is loaded correctly. If nothing is loaded or corrections are needed, click on the Edit button to add or make changes. **All Troop Bank Account information must be completed in eBudde by Monday, January 30, at 11:59 p.m.**

Troops can sign up on the Booth Sites tab in eBudde for Council Booth sites now through Sunday, January 29 at 11:59 p.m. For the first round, troops may only sign up for three booths at three different

retail locations. For the second round, starting on Monday, January 30 at 6 a.m., troops may sign up for unlimited additional sites with a maximum of 15 sites at the same retailer. For additional details on how to sign up, go to page 14 of the [eBudde Troop Manual](#). For additional details on Council Booths, go to page 14 of the [Troop Cookie Manual](#). Volunteers can also enter requests for Troop Booth sites. These are booth sites the troop arranges themselves and are entered into eBudde for approval from council. See page 14 of the [Troop Cookie Manual](#) for more details and watch this [instructional video](#).

Digital Cookie Troop Links will be available to set up starting on Friday, February 3, after Initial Orders ends. Additional instructions and resources will be sent next week to assist with management and distribution of orders received through the Troop Link.

Do you know a Girl Scout who is making this cookie season remarkable? Have you seen a Girl Scout excel at goal setting, decision making, money management, people skills, business ethics—or maybe all the 5 Skills? Do you know a Girl Scout who is showing bravery by trying new things during the cookie season? Have you seen exceptional kindness from a special Girl Scout this cookie season? Nominate a Girl Scout (one Girl Scout per nomination) for the [Remarkable Raspberry Rally charm](#).

As a troop participate in the [Gift of Caring Opportunity](#) and encourage Girl Scouts to participate in [Cookie Business Challenge](#) or [Cookie Craver](#). Go to www.girlscoutsni.org/cookieactivities for more information on these [2023 Cookie Program Activities](#) and other fun things to do as a troop at a meeting to get excited about the Cookie Program!

As [emailed](#) on November 30, 2022, the ability for customers to place a Digital Cookie shipped order will not be available until Monday, February 27, 2023. This includes the ability to purchase the new Raspberry Rally cookie. For more information on this and future updates as needed, please go to 2023 Cookie Program UPDATES on the drop-down menu at www.girlscoutsni.org/cookiesresources.

Questions? Contact your Service Unit Cookie Coordinator or the GSNI Product Program Team at cookies4you@girlscoutsni.org.

Thank you for your continued support of the Cookie Program and Girl Scouts of Northern Illinois.
Your GSNI Product Program Team,
Anna, Michele, Debbie, and Becky