

Volunteer Position Description / Agreement: Juliette Liaison

Term: A one-year term renewable upon successful completion of a year-end evaluation

Summary: The Juliette Liaison connects Girl Scout Juliettes (Individually Registered Members/IRM's) to the service unit and GSNI. The Juliette Liaison communicates regularly with Juliette families and provides information and support about the Girl Scout Leadership Experience (GSLE), the Journeys, the Girl Scout badges and programming, and the Volunteer Toolkit (VTK). The Juliette Liaison coordinates and encourages participation in product program, and he/she promotes involvement in GSNI council sponsored events and resident camp, and in service unit events and day/twilight camp.

Reports to: Service Unit Manager and Member Support Specialist

Support: Service Unit Team, Member Support Specialist, Product Program Managers, and Girl Experience Specialists

Benefits:

- Build Networking Skills
- Increase Organization Skills
- Enhance Communication Skills

Responsibilities:

- Relay service unit and council information through e-mail, e-newsletters, and/or social media to Girl Scout Juliettes and their families.
- Communicate regularly with members, so they can express successes, challenges, ideas, and questions in person or using online communication tools.
- Obtain girl information monthly from Service Unit Registrar, including e-mail and contact information.
- Be knowledgeable about Girl Scout participation pathways and awards and encourage family usage of the Volunteer Toolkit (VTK) and council/service unit Facebook pages.
- Communicates and coordinates product program information to Juliettes and acts as their product program chair.
- Participate in the reengagement process of all Juliettes in your service unit and encourage retention.
- Attend service unit team and service unit volunteer meetings.
- Remain informed about and provide recommendations to Juliettes and their families for future learning opportunities, possibly providing local Independent Option meetings for Juliettes to work side-by-side or together.

Qualifications:

- **Girl Focus:** Empower girls to choose and adapt activities, learn by doing, cooperate with others, and reflect on what they've accomplished (as well as on current issues that involve their interests and needs) while having fun.
- **Personal Integrity:** Demonstrate dependability, honesty, and credibility.
- **Adaptability:** Adjust, modify own behavior, and remain flexible and tolerant in response to changing situations and environments, unexpected obstacles, or diverse people expressing different perspectives, needs, or demands.
- **Oral/Written Communication:** Express ideas and facts clearly and accurately.
- **Fostering Diversity:** Understand, respect, and embrace differences.
- **Computer Skills:** Access to e-mail and the Internet.

Additional Requirements:

- Must be at least 18 years of age.
- Be guided in all actions by the Girl Scout Mission, Promise, and Law.
- Must be a registered member of Girl Scouts of the USA (GSUSA) and have passed a background check.
- Must accept the principles and beliefs of Girl Scouting and comply with the most current policies, procedures, and guidelines of GSNI and GSUSA.
- Complete required training as assigned and provided by GSNI and GSUSA.