

Term: A one-year term that is renewable upon a mutual agreement between yourself and council staff.

Summary: The Girl Program Mentor is responsible for girl-led activities for their troop that address current girl interests and needs through the Girl Scout Leadership Experience (GSLE), Journeys, the Volunteer Toolkit (VTK), and customized local experiences.

Reports to: Service Unit Manager

Support: Service Unit Team, Member Support Specialist

Benefits:

- Strengthen Leadership Skills
- Increase Management Skills
- Provide Event/Activity Planning Skills

Responsibilities:

- Ensure that programs administered in the troop provide the Girl Scout Leadership Experience (GSLE), including Journey books, Volunteer Toolkit (VTK), and customized local experiences.
- Work with other leaders and service unit volunteers to organize girl-led activities that address current girl interests, needs, and have fun!
- Share your knowledge, experience, and skills, using a positive, flexible approach.
- Support and encourage the girls toward attaining their desired goals and awards.
- Process and complete all registration and other paperwork in accordance with policies and procedures of GSUSA and GSNI.
- Utilize the Volunteer Toolkit to manage troop communication, year plan, and activities.
- Manage the troop's funds in accordance with all policies and procedures of GSUSA and GSNI.
- Attend service unit volunteer meetings regularly and ensure troop representation.
- Cooperate with other troop leaders, product program, and troop volunteers.
- Coordinate volunteer roles within the troop to assist with:
 - Meeting and activity planning
 - Ensuring each meeting will meet required girl-to-adult ratio
 - Honor Troop requirements

Qualifications:

- **Personal Integrity:** Demonstrate dependability, honesty, and credibility.
- **Adaptability:** Adjust, modify own behavior, and remain flexible and tolerant in response to changing situations and environments, unexpected obstacles, or diverse people expressing different perspectives, needs, or demands.
- **Oral/Written Communication:** Express ideas and facts clearly and accurately.
- **Fostering Diversity:** Understand, respect, and embrace differences.
- **Computer Skills:** Access to e-mail and internet.

Additional Requirements:

- Must be at least 18 years of age.
- Be guided in all actions by the Girl Scout Mission, Promise, and Law.
- Experience in education and/or adult education is a plus.
- Must ensure that all drivers for girls are safe, licensed, insured, and at least 21 years of age.
- Must be a registered member of Girl Scouts of the USA (GSUSA) and have a Girl Scouts of Northern Illinois (GSNI) background check on file.
- Must have knowledge of Girl Scouting, including Safety Activity Checkpoints and council policies.
- Remain informed about and comply with the most current policies, procedures, and guidelines of GSNI and GSUSA.
- Must complete required training as assigned and provided by GSNI and GSUSA.