



## Freeport • Lake Zurich • Oswego • Rockford • South Elgin 2023 Summer Camp – Camp Program Counselor

At Girl Scouts of Northern Illinois, we have a passionate and highly capable staff who believe in the mission of Girl Scouts—to build girls of courage, confidence, and character, who make the world a better place. Join us in a professional role to help girls make a meaningful impact on their communities and leave a lasting legacy in the heart of every girl you reach. Girl Scouts of Northern Illinois has an amazing opportunity for you to spend your summer at our resident camps making lifelong friends and memories while mentoring Girl Scouts. Lead through hiking, archery, canoeing, rock climbing, swimming, horseback riding, and more!

**Locations:** Camp Dean, Big Rock, IL  
Camp McCormick, Stillman Valley, IL

**Job Duration:** Summer – June 7 – August 2, 2023

**Salary:** \$400 Weekly

**Application Deadline:** Open until filled.

This position is required to live on-site.

The Program Manager is responsible for creating outdoor and specialized programs. They also ensure timely and professional implementation by camp staff. Programs may include camp-wide games, arts and crafts, cooking, nature/environment, and outdoor survival skills.

### Responsibilities:

- Create programs for all campers to boost confidence, independence, leadership, communication skills, and fun. Programs will align with Girl Scout badge requirements, camp themes, and interests expressed by campers.
- Run large camp gatherings and games such as all camp games, opening and closing campfires, fun meals, campfire cooking nights, Camper's Choice, rainy-day activities, and more.
- Ensure all activities and programming meets the Girl Scout program safety guidelines.
- Provide a safe and fun atmosphere for campers to explore, learn, and create while developing personally.
- Implements and evaluates camp activities and programming.
- Work side by side with other staff to ensure the success of their camp program.
- Assist leading or supervising additional camp activities such as swimming, cooking, arts and crafts, etc. Assist camp counselors by supervising campers during their breaks.
- Supervise counselors as they implement camp programming.
- Assist camp administrative team when needed.
- Assist in the opening and closing of camp as directed.
- Take precautions to ensure personal health.
- Attend and participate in staff meetings on time and in uniform.
- Be a role model for campers in words, deeds, and actions.
- Establish and maintain good working relationships with campers, parents, and staff.
- Provide a safe and fun atmosphere for campers to explore, learn, and create while developing personally.
- Guide activities and experiences in the unit through use of girl-leader planning and the Girl Scout Leadership Experience.
- Assist in unit housekeeping, sanitation, care of supplies and equipment.
- Provide a fun and engaging presence among campers and camp staff.
- Prepare activities, programming, and equipment for weekend staff.
- Other duties as assigned.

### Required Skills and Experience:

- 1+ year of programming experience in camp setting preferred.
- Knowledge of program development, learning and communication styles.
- Ability to create age-appropriate activities around camp themes.
- Flexibility and imagination.
- Must be 18+ years old.
- High school diploma or equivalent. Education or art majors preferred.

### How to Apply for More Information

To complete an application or to view other positions, please visit [www.girlscoutsni.org/summerstaff](http://www.girlscoutsni.org/summerstaff). For additional information or questions, please email GSNI Outdoor Program Manager, Angela Musial, at [customercare@girlscoutsni.org](mailto:customercare@girlscoutsni.org) titled: **GSNI Camp Staff: Job Title**.

**About GSNI:** Girl Scouts of Northern Illinois is an inclusive organization that welcomes girls and adults regardless of race, ethnicity, religious beliefs or socioeconomic status. Girl Scout membership is open to all girls who accept the Girl Scout Promise and Law. Equal Opportunity Employer.





## Freeport • Lake Zurich • Oswego • Rockford • South Elgin Camp Program Counselor Roles & Responsibilities

### Responsibilities (Assists Program Team)

- Reviews programming outlined and created by Program Team. Ensures promised program is implemented.
- Develops, implements and assesses program schedule
- Develops, implements and assesses age-appropriate activities with input from Assistant Camp Director, CIT Director, Waterfront Director and Cook

### Programming Development (Assists Program Team)

- Develops individual activities along with Program Director
- Trains staff in each activity
- Ensures program areas are clean and organized before and after each activity
- Ensure safe and appropriate implementation of activities
- Observes and evaluates activities and makes recommendations for change
- Ensures camper and adult surveys are completed and submitted to Council

### Roles as Camp Program Manager:

- Assists with ordering and setting up program supplies and program areas before camp starts
- Organizes, inventories, and makes use of existing program supplies as best as possible
- Assists counselors with program activities and ensures they meet Girl Scout program safety guidelines
- Ensures program areas are cleaned and equipment put away after activity session
- covers for Counselors that are on break
- Fills in for other positions as needed
- Other duties as assigned. This may include but are not limited to: assisting all camp in opening and closing cleanup, assisting program and administrative staff in preparing for large activities, aiding kitchen during meal cleanup, stepping into roles outside of norm in emergency situations, joining another camp unit after your campers go home, relieving other counselors for personal breaks, facilitating activities for groups and rentals before, during, or post camp season, assisting in caring for camp goats, aiding in camp chores.

### Activities responsible for assisting with include but are not limited to:

- Camper's Choice
- All Camp
- Themed programming
- Horse camp programs
- Nature activities
- Outdoor skills development (knot tying, shelter building, fire building, outdoor cooking)
- Arts and crafts
- Girl Scout badge programming based on weekly themes
- Facilitated activity scheduling such as archery, crate stacking, etc.