



**Girl Scout Volunteer Position:  
Troop Leader (Also for Advisor, Co-Leader, or Asst. Leader)**

**Term:** 1 year—May be reappointed upon evaluation.

**Summary:** Individuals who volunteer for this position will work directly with girls, helping them to develop their leadership skills on an individual or a group basis. The troop leader will have the enthusiasm and ability to generate girls' interests and curiosities about the ways that they can *discover* themselves, *connect* with others, and *take action* to make the world a better place through the Girl Scout Leadership Experience.

**Appointed by and reports to:** Troop Coordinator or Service Unit Manager

**Support:** The troop leader will get full support, guidance, and encouragement from the council staff, Service Unit Manager and Service Team.

**Responsibilities/Tasks:**

- Completes required training for the position within three months of appointment and participates in ongoing adult learning opportunities to build and update skills and knowledge
- Works in partnership with girls and adults
- Shares knowledge, experience, and skills, using a positive, flexible approach
- Organizes fun, interactive, girl-led activities which address current issues involving girls' interests and needs
- Communicates effectively, clearly, and in an interesting manner
- Provides the parents or guardians with guidance and information about events and practices on a regular basis
- Processes and completes all registration and other paperwork, in accordance with policies and procedures of Girl Scouts of the USA (GSUSA) and the council
- Manages the troop/group funds in accordance with all policies and procedures of GSUSA and the council and keeps the parents informed about the troop's/group's finances
- Attends service unit meetings regularly
- Promote participation in annual family partnership giving

**Core Competencies—Required:**

- Girl focus: Empower girls to lead activities, learn by doing, and cooperate with others on current issues that involve their interests and needs, while having fun
- Personal integrity: Demonstrate dependability, honesty, and credibility
- Adaptability: Adjust, modify own behavior, and remain flexible and tolerant in response to changing situations and environments
- Oral/written communication: Express ideas and facts clearly and accurately
- Fostering diversity: Understand and embrace differences
- Be a registered member of GSUSA and have a council-approved volunteer application (includes background check and references) on file
- Be at least 18 years old
- Accept the principles and beliefs of Girl Scouting, and support local and national Girl Scout policies, practices, and procedures
- Ensure that all drivers for troop are safe, licensed, insured, and at least 21 years of age
- Maintain the girls' safety in accordance with *Safety-Wise* and council policies

Volunteer Agreement:

Signature of Troop Leader \_\_\_\_\_ Date \_\_\_\_\_

Signature of Troop Coordinator or Service Unit Manager \_\_\_\_\_ Date \_\_\_\_\_