



## Training Outline ACT NOW Conference

### Training: New Volunteer Mentor

**Objectives:** By the end of this course the participants will be able to:

- Know what's expected of their position and Troop Leaders
- Stay up-to date on new volunteers joining the assigned jurisdiction
- Advise, support and answer questions in-person or using on-line communication tools
- Communicate educational resources available for the leaders
- Ensure all program offerings align to the GSLE & Pathways
- Understand and implement ways to reengage volunteers- Pathways

**Room Set-up:** To be determined by each facility where this training will be held.

**List Equipment Materials:** Handouts for Service Unit Event Coordinators

- Post-It's
- Newsprint with course objectives
- Easel pads/Dry Erase Board
- Markers
- Position Descriptions: New Volunteer Mentor & Troop Leader
- Handout with the Mission, Promise & Law
- Pathways Handout
- GSLE Handout
- National Program Portfolio Handout
- List of Staff to contact
- List of upcoming trainings and how to register
- Pens

**As Participants Arrive:** Greet by name and welcome to training, pass out handouts

<b>Time</b>	<b>Activity/Topic</b>	<b>Method/ Process/ Content</b>	<b>Facilitator</b>	<b>Materials</b>
2 Min	Welcome & Opening  Housekeeping details	<ul style="list-style-type: none"> <li>• Discuss format, parking lot, etc.</li> <li>• Introduce facilitator(s)</li> </ul>		<ul style="list-style-type: none"> <li>• Post-It's</li> <li>• Newsprint with course objectives</li> </ul>
7 Min	Overview of Position Descriptions	<ul style="list-style-type: none"> <li>• New Volunteer Mentor</li> <li>• Troop Leader</li> </ul>		<ul style="list-style-type: none"> <li>• Position Descriptions for New Leader Mentor &amp; Troop Leader</li> </ul>
4 Min	Review Mission, Promise & Law	<ul style="list-style-type: none"> <li>• Mission</li> <li>• Promise</li> <li>• Law</li> </ul>		Handout with the Mission/Promise/Law
12 min	Overview of the GSLE, Journeys, Pathways, New Girls Guides	<ul style="list-style-type: none"> <li>• Understanding the model</li> <li>• Outcomes of the new GSLE</li> <li>• Journey's Core</li> <li>• New Girls Guides</li> <li>• Pathway Handout</li> <li>• Resources</li> </ul>		<ul style="list-style-type: none"> <li>• GSLE Handout</li> <li>• List of Staff to contact for help</li> <li>• Pathway Handout</li> <li>• Journey Handout</li> <li>• Copy of New Girls Guides</li> </ul>
8 Min	Review Policy & Procedure Guide Re-engagement	<ul style="list-style-type: none"> <li>• Review Policy &amp; Procedure Guidelines</li> <li>• Re-engage girls</li> </ul>		
6 Min	Q & A	<ul style="list-style-type: none"> <li>• Parking lot.</li> </ul>		<ul style="list-style-type: none"> <li>• Post it notes</li> </ul>

Revised 9/28/2011